# Preparedness of Organization to Accept an Extern

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| |  |  | | --- | --- | | **Name of Student:** |  | |
| |  |  | | --- | --- | | **Job Description:** |  | |
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| |  | | --- | | **Please describe how your organization will accommodate an extern in regard to the following factors:** | |  | | **Supervisory Staff:** | |  | |  | |  | |  | | **Computer and other research/ Office equipment (telephone, copier, etc.):** | |  | |  | |  | |  | | **Office/ Work Space:** | |  | |  | |  | |  | | **Resources necessary for student’s project:** | |  | |  | |  | |  | |